



Michael Madhusudan Memorial College

Govt. Aided General Degree College
Affiliated to Kazi Nazrul University
Accredited by NAAC (Grade B+)

NOTIC No: ADMN/2023/14

Date: 31/08/2023

Refund of Payment (Those who have paid more than once)

It is hereby notified to all the applicants, who have provisionally taken admission in Michael Madhusudan Memorial College, and who have paid the admission fees more than one time for a single course, are hereby informed that the additional amount will be refunded to them after proper verification and validation from college and bank end.

Applicants are requested to take a print out of the Application Form for Refund of Payment (attached with this Notice) and after filling all relevant information, they should submit it to the College office.

Applicants should submit the following documents in **College office with the form:**

1. Duly filled Application Form for Refund of Payment
2. Photocopy of all Transaction Details (Paid through UPI/Net Banking/ Credit Card etc.)
3. Proof of Bank Account Details where Applicant want the refund amount (Photocopy of First Page of Passbook/ Cancel Cheque)

Note: Refund will be paid through Bank NEFT. Any kind of processing charges will be adjusted with the refund amount.

Last date of submission of application form within 07th September, 2023.

All kinds of refund will be initiated after 07th September, 2023.

Dr. G M Helaluddin
Principal
Michael Madhusudan Memorial College

Application Form for Refund of Payment

MICHAEL MADHUSUDAN MEMORIAL COLLEGE, DURGAPUR-713216

Application ID: MMMC2023

Name of the Applicant:
(BLOCK LETTERS ONLY)

Contact Number of the Applicant:

E-mail ID of the Applicant:

Beneficiary Bank Account No. :

Beneficiary Name:

Bank Name:

Bank Branch Name:

IFSC:

Total Refund Amount Claimed (Rs):

Beneficiary Relationship with the Candidate:

Declaration:

- I hereby declare that all the above information are correct as per best of my knowledge. If any discrepancy found, college authority will not be responsible for that.
- I agree that processing charges (if any) claimed by corresponding bank for NEFT, will be adjusted with the refund amount.

Enclosed Documents: (Tick the box)

1. Print out of Online Application Form for admission

2. Photocopy of all Transaction Details (Paid through UPI/Net Banking/ Credit Card etc.)

3. Proof of Bank Account Details where Applicant want the refund amount (Photocopy of First Page of Passbook/ Cancel Cheque)

Please affix your
recent colour
passport size
photograph here

Signature of the Candidate with Date